

October 25, 2002

To: Supervisor Zev Yaroslavsky, Chairman  
Supervisor Gloria Molina  
Supervisor Yvonne Brathwaite Burke  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: David E. Janssen  
Chief Administrative Officer

#### **DEPARTMENT OF PARKS AND RECREATION MANAGEMENT APPOINTMENT**

Consistent with August 4, 1998 Board-approved policy on managerial salaries, we have reviewed and recommend Board approval of the Department of Parks and Recreation's attached request for the appointment of Ms. Margarita Ramos to the position of Special Assistant, Parks and Recreation, at an annual salary of \$75,670 which is the maximum salary of the first quartile of the R9 Salary Structure. This is a 42 percent increase from her current salary of \$53,430 annually.

Ms. Ramos was selected based on her qualifications and experience, which includes five years with the City of Stockton, Department of Parks and Recreation, where she assumed increasing levels of responsibility in a fast paced work environment. In addition to securing over \$12 million in grant funding for the Department, Ms. Ramos has been charged with oversight of City sponsored special events, managing the City's ice rink, and the senior and community centers.

Ms. Ramos possesses dual Bachelor's Degrees in Business Administration and Physical Education from Northwestern College in Orange City, Iowa. She currently holds the position of Recreation Program Coordinator for the Department of Parks and Recreation with the City of Stockton and has worked closely with the Park Facility Planner/Landscape Architect in design and project cost estimates for many of the Department's capital improvement and other grant-funded projects. Additionally, she represents the Department on various commissions and committees and has developed and maintained effective working relationships with local community leaders, non-profit organizations, colleges, and State and Federal Law makers.

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Based on this information, we recommend that the Department's request be approved. In accordance with the policy on managerial salaries, please advise this office if you would like this request placed on the upcoming agenda for Board action. Unless otherwise instructed by November 1, 2002, we will authorize the Department of Parks and Recreation to proceed with this appointment.

Please contact me if you have any questions or need additional information.

DEJ:SRH  
DL:MS:ljp

c: Executive Officer, Board of Supervisors  
County Counsel  
Parks and Recreation

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